

# FLOW CHART - JOURNEY TO SINGAPORE

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLY FOR UNIVERSITIES

Apply to University as per HOC's Admission Checklist  
[Process Time - 1 Week]

## STEP - 05

RECEIPT OF OFFER LETTER

## STEP - 06

DOCUMENTS REQUIRED STUDENT PASS PROCESS

- Acceptance letter
- Applicant's birth certificate (Must be in English)
- 1 set of filled E-forms (Form 16 & Form V36)
- A valid passport with a minimum validity of six months
- Recent passport-sized photographs [As per ICA]
- Evidence of sufficient financial resources
- Copies of academic certificates, transcripts
- Explanation letter for an academic gap of 6+ months. (If applicable)

## STEP - 07

STUDENT PASS PROCESS

- University or Institution will lodge student pass applications electronically [ICA]
- Payment of visa application fee. Additional charges might be applicable for the online payment platform.
- The average processing period of three to four weeks.
- Upon approval of Student Pass application, ICA issues an approval letter. Then the 1st instalment of your tuition fees is paid upon which University will issue an In-Principle Approval (IPA) letter. This letter will be valid for 10-15 days.
- Follow the instructions provided in the IPA letter and book your flight tickets as per your course start date.
- Singapore Student Pass Fee: SGD 30
- Visa issuance Fee : SGD 60
- Time Required- 1-4 Weeks

## STEP - 08

VISA APPROVED

- Pay 1st Year Tuition fee
- Fly to Singapore